



International Council for  
Veterinary Assessment

The  
North American Veterinary Licensing Examination®

# NAVLE®

## CANDIDATE HANDBOOK

**2026 - 2027**  
Testing Cycle





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This Handbook addresses the policies, procedures, requirements, and supplementary information relevant to applications for the North American Veterinary Licensing Examination® (NAVLE®) for the designated testing cycle specified on the front cover.

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For general inquiries contact:



Website: [www.icva.net](http://www.icva.net)

# CANDIDATE CHECKLIST

## NAVLE APPLICATION PROCESS

- Review the Candidate Handbook.
- Verify your **eligibility** status.
- Complete the **application** within the designated window.
- Confirm that your **government-issued ID** matches the name on your application.
- Choose your **licensing board** (if applicable) for the NAVLE approval process.
- Indicate in your application if you require **testing accommodations** under the ADA.
- If you have a documented disability under ADA, submit the **NAVLE Accommodation Request Packet**.
- Finalize your application and pay all fees.
- Ensure your **AVMA COE-accredited** institution or educational equivalency program (**ECFVG** or **PAVE**) has submitted the required documentation.

## PREPARE FOR THE NAVLE

- Once approved, check your email for your **Scheduling and Admission Permit**, noting that delivery times may vary.
- Schedule your test date** with Prometric.
- Complete the **Computer-Based NAVLE Tutorial** and optional **Self-Assessment**.
- If needed, contact **Prometric** to reschedule your test date.
- Review the **NAVLE Candidate Agreement** before exam day.

## GET READY FOR EXAM DAY

- Arrive 30 minutes early at the test center.
- Bring a digital or physical copy of your **Scheduling and Admission Permit**.
- Bring an unexpired **government-issued photo ID**.
- Follow security procedures during the exam.
- Report issues or suspicious behavior to **security@icva.net**.

## RECEIVE YOUR RESULTS

- Allow 4-5 weeks after the end of the testing window for your score to be available online to you and your licensing board (if applicable).
- After 4 weeks, check your email for instructions to access your NAVLE score report.
- If you need to send your report to a licensing jurisdiction, contact the **American Association of Veterinary State Boards (AAVSB)**.

# TABLE OF CONTENTS

<b>The Importance of the NAVLE Candidate Handbook</b>	<b>6</b>	<b>PREPARE FOR THE NAVLE</b>	<b>22</b>
<b>About the NAVLE</b>	<b>7</b>	<b>Meet Our Test Delivery Vendor</b>	<b>23</b>
Purpose And Mission	7	<b>Scheduling the NAVLE</b>	<b>23</b>
Primary Objectives	7	Prepare Your Details	23
<b>Candidate Assistance</b>	<b>8</b>	Book Your Appointment	24
Candidate Dashboard	8	Change Your Appointment Location, Date, or Time Within the Testing Window	24
Frequently Asked Questions	8	Prometric Appointment Rescheduling Fee	24
		<b>Subject Matter</b>	<b>25</b>
		<b>Self-Assessments</b>	<b>26</b>
		<b>Computer-Based Tutorial and Sample Questions</b>	<b>27</b>
<hr/>			
<b>ACCOMMODATION REQUESTS</b>	<b>9</b>	<b>GET READY FOR EXAM DAY</b>	<b>28</b>
<b>Canadian Accommodation Requests</b>	<b>10</b>	<b>Exam Structure and Timing</b>	<b>29</b>
<b>United States (U.S.) Accommodation Requests</b>	<b>10</b>	<b>Exam Day</b>	<b>30</b>
Accommodations Requests	10	Test Center Check-In	30
Submitting Your Accommodation Request Packet	11	Identification Requirements	30
<b>Pre-Approved Personal Items for Test Day</b>	<b>12</b>	Test Session	31
<b>Non-Standard Testing Conditions</b>	<b>13</b>	Test-Taking Conduct	32
Submitting Your Non-Standard Testing Conditions Request Packet	13	Test Day Issues	33
		Grievances	33
<hr/>			
<b>APPLICATION PROCESS</b>	<b>14</b>		
<b>Determine Your Eligibility</b>	<b>15</b>	<b>RECEIVE YOUR RESULTS</b>	<b>34</b>
Accredited College of Veterinary Medicine	15	<b>Post-Exam Scoring</b>	<b>35</b>
Non-Accredited Programs	15	<b>Your Results</b>	<b>35</b>
<b>Complete the Online Application</b>	<b>16</b>	<b>ICVA's Right to Cancel, Invalidate, and Withhold Scores</b>	<b>36</b>
Application Processes	16	<b>Score Transfers</b>	<b>36</b>
Testing Windows	16		
NAVLE Fees	17		
Verify Your Information	17		
Application Reminders	18		
<b>Receive Approval to Take the NAVLE</b>	<b>19</b>		
What Happens After You Apply for the NAVLE?	19		
<b>Check on Your NAVLE Status</b>	<b>20</b>	<b>APPENDICES</b>	<b>37</b>
Details Available on the Candidate Dashboard	20	<b>Appendix A – Testing Conditions</b>	<b>38</b>
<b>Look for Your Scheduling and Admission Permit</b>	<b>20</b>	<b>Appendix B – Data Usage</b>	<b>40</b>
Expecting Your Permit	20	<b>Appendix C – Application Acknowledgements</b>	<b>41</b>
Next Steps After Receiving Your Permit	21	<b>Appendix D – NAVLE Candidate Agreement</b>	<b>43</b>
		<b>Appendix E – ICVA Exam Security Investigation and Appeal Policy</b>	<b>48</b>

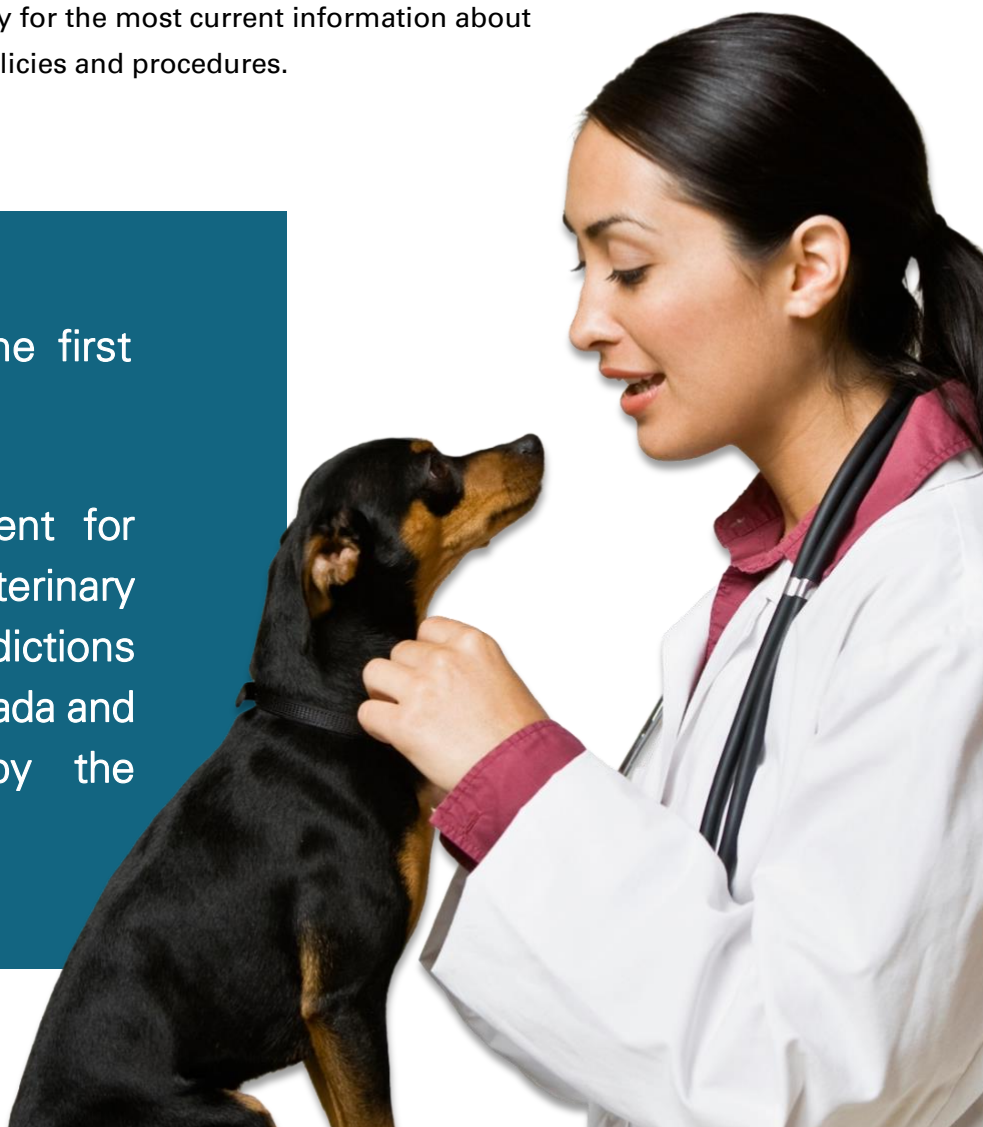
# THE IMPORTANCE OF THE NAVLE® CANDIDATE HANDBOOK

The International Council for Veterinary Assessment NAVLE Candidate Handbook (the “Handbook”) sets forth the policies and procedures that apply to the North American Veterinary Licensing Examination® (“NAVLE®”) administered by the International Council for Veterinary Assessment® (“ICVA®”). The Handbook includes policies and procedures for examination application, examination registration and scheduling, examination administration, scoring, retesting, violations, and investigations. The policies and procedures contained in the Handbook help protect the NAVLE content, maintain the integrity of the application process, and ensure NAVLE fairness and validity for all Candidates. All Candidates must read, accept, and agree to comply with the policies and procedures contained in the Handbook, which are incorporated by reference into the NAVLE Candidate Agreement, the text of which is also included in the Handbook. The NAVLE is made available to Candidates exclusively under these terms and policies.

It's crucial to note that, despite our best efforts to provide accurate and definitive information, the ICVA may need to change or revise policies and procedures that affect the NAVLE program. Your role in staying informed is vital, and we encourage you to check the ICVA website regularly for the most current information about ICVA policies and procedures.

Congratulations on taking the first step in the NAVLE journey!

The NAVLE is a requirement for licensure to practice veterinary medicine in all licensing jurisdictions in the United States and Canada and has been administered by the ICVA since 2000.



# ABOUT THE NAVLE®

## PURPOSE AND MISSION

The NAVLE is a requirement for licensure to practice veterinary medicine in all licensing jurisdictions in the United States and Canada and is developed by the ICVA. The ICVA supports veterinary licensing authorities through its leadership in the development, delivery, and continual improvement of high-quality assessments across the continuum of veterinarians' preparation for practice.

## PRIMARY OBJECTIVES

The primary objectives of the NAVLE are to:

- 1 Provide a comprehensive objective examination to state, territorial, or provincial boards charged with the licensing of veterinarians.
- 2 Protect the public by ensuring that veterinarians demonstrate a specified level of knowledge and skills before entering veterinary practice.
- 3 Assess the professional competency of veterinarians in terms of their qualifications to enter private clinical practice.
- 4 Provide a common standard in the evaluation of candidates that will be comparable from jurisdiction to jurisdiction.
- 5 Contribute to the veterinary profession through the development of improved definitions of the relationship between knowledge and professional practice.
- 6 Facilitate interstate/interprovincial licensing reciprocity for practicing veterinarians.

# CANDIDATE ASSISTANCE

## CANDIDATE DASHBOARD

The **NAVLE Candidate Dashboard** empowers you to stay informed about your application status and testing process, providing real-time information regarding:

- Application and approval status.
- Issuance date of your NAVLE Scheduling and Admission Permit.
- Availability of your NAVLE score report on the MyNBME portal.
- Information on previous attempts (if applicable).
- Issues to resolve before the deadline for timely application approval.

## FREQUENTLY ASKED QUESTIONS

If you have questions about the application process, the ICVA provides additional candidate support through a detailed list of **Frequently Asked Questions (FAQs)** where you can search for and find answers.

If you cannot find the information you seek in the FAQs, **contact the ICVA office** immediately. To ensure your privacy and reduce confusion, the ICVA office will only address questions with you (the candidate) regarding NAVLE applications, requests for test accommodations or additional considerations, required fees, exam registration, and score reports. The ICVA may also provide updates and correspond with licensing boards and with veterinary school officials.

**Please note:** All communication with candidates is handled directly by ICVA staff. Volunteers and Board members are not authorized to have direct contact with candidates.



# ACCOMMODATIONS REQUESTS

- ✔ Understand the NAVLE accommodations process
- ✔ Download and submit the Accommodation Request Packet
- ✔ Review the list of pre-approved personal items
- ✔ Understand non-standard testing conditions



# CANADIAN ACCOMMODATIONS REQUESTS

If you have a documented disability and are applying for NAVLE® approval through Canada, contact the **Canadian National Examining Board** (NEB). They can provide helpful information about the NEB NAVLE accommodation process.

# U.S. ACCOMMODATIONS REQUESTS

The ICVA is committed to following the principles of the Americans with Disabilities Act (ADA) by providing equal exam access to all candidates. The application process includes an opportunity for you to indicate the need for reasonable testing accommodations. The process below applies to candidates applying for NAVLE approval through a U.S. licensing board or directly through the ICVA.

## ACCOMMODATION REQUESTS



If you have a documented disability covered under the ADA and require test accommodations, please take the following steps:

- Step 1** Indicate in the NAVLE application that you will request accommodations.
- Step 2** Complete and submit the **NAVLE Accommodation Request Packet** before the application deadline for your NAVLE testing window.

<b>Testing Window</b>	<b>OCTOBER – NOVEMBER</b>	<b>MARCH</b>	<b>JULY – AUGUST</b>
<b>Deadline Date</b>	No later than July 15	No later than January 7	No later than May 7

## SUBMITTING YOUR ACCOMMODATION REQUEST PACKET

Here's what you should know when submitting your NAVLE Accommodation Request Packet:

### DEADLINES

Your completed and supported NAVLE Accommodation Request Packet must be received no later than the deadline date for the applicable testing window. The deadlines are fixed and do not change even if testing windows are expanded or extended, and requests are processed in the order in which they are received.

### SUBMISSION RECOMMENDATION

It is recommended that you submit your completed and supported **NAVLE Accommodation Request Packet** as far in advance of the applicable deadline date as possible in case additional information is needed.

### APPROVAL AND ATTEMPTS

Once an accommodation request is approved, the accommodations apply to all your future NAVLE attempts, if you indicate on your application that you are requesting the same accommodations.

### INTENDED USE

The **NAVLE Accommodation Request Packet** is only valid for exams taken through a U.S. licensing board or with direct approval from the ICVA.



### Important Reminders

The request for ADA accommodations requires ICVA review and approval. All supporting documentation must be provided to the ICVA prior to, or during the submission of your NAVLE application.

- ☑ If you have documentation on file from a previous NAVLE attempt, you must still mark on the application that you are requesting accommodations.
- ☑ If your accommodation request requires that you have extended testing time or more frequent breaks, you must take the NAVLE over a two (2) day period, presenting the Scheduling and Admission Permit on both days.
- ☑ If you are requesting different accommodations from a previous NAVLE attempt, you must complete a new **NAVLE Accommodation Request Packet** before the application deadline for the applicable testing window.

# PRE-APPROVED PERSONAL ITEMS FOR TEST DAY

When necessary, you can bring **Pre-Approved Items** to use while in the Prometric testing centers that do not require ADA accommodations or approval from the ICVA. The permissible items are typically required for chronic or acute medical situations and include standard items and medical devices.

Prometric test center administrators will visually inspect your pre-approved item(s) without directly touching them or asking you to remove the item unless otherwise stated on the list of **Pre-Approved Items**.



# NON-STANDARD TESTING CONDITIONS

If you have temporary medical conditions not covered by the ADA (i.e., post-surgery, injury, lactation), you may apply for non-standard testing conditions by submitting the following items at the time of your NAVLE application:



- 1 The completed **NAVLE Non-Standard Testing Conditions Request Packet**.
- 2 A letter from a qualified health care professional documenting the medical necessity of the request.

If the medical condition develops after you have submitted your application, please **contact the ICVA** immediately.

## SUBMITTING YOUR NON-STANDARD TESTING CONDITIONS REQUEST PACKET

Here's what you should know when submitting your Non-Standard Testing Conditions Request Packet:

### WHEN TO SUBMIT

Your completed and supported **NAVLE Non-Standard Testing Conditions Request Packet** must be received no later than 14 days before the start of the testing window.

### DEADLINES

The deadline is fixed and does not change even if testing windows are expanded or extended.

### PROCESSING

Requests are processed in the order in which they are received.

### SUBMISSION RECOMMENDATION

It is recommended that you submit your completed **NAVLE Non-Standard Testing Conditions Request Packet** as far in advance of the applicable deadline date as possible in case additional information is needed.

# APPLICATION PROCESS

- ✔ Determine your eligibility
- ✔ Complete the online application
- ✔ Receive approval to take the NAVLE
- ✔ Check on your NAVLE Status
- ✔ Look for your Scheduling and Admission Permit



# DETERMINE YOUR ELIGIBILITY

Carefully review the details below to confirm your eligibility and avoid violating the **Ethical Behavior Investigation and Appeal Policy**.

The NAVLE is administered only to valid candidates for licensure to practice veterinary medicine. This includes candidates who meet one (1) of the two (2) criteria below:

## 1 ACCREDITED COLLEGE OF VETERINARY MEDICINE

Candidates who graduated from or are enrolled in a school or college of veterinary medicine accredited by the American Veterinary Medical Association Council on Education (AVMA COE).



### Important Notes

Check to see if your school is recognized as an **AVMA COE-accredited veterinary school**.

The school or college **must** be AVMA COE-accredited **at the time of your graduation**.

In Canada and most U.S. states, if you have not graduated from veterinary school at the time of application, you must have an expected graduation date **within 10 months of graduation** from the last date of the applicable testing window.

Candidates enrolled in a school accredited by the AVMA COE may take the NAVLE **up to two (2) times prior to graduation**.

If your eligibility status changes after you are approved to take the examination, you must notify the organization that approved you for the NAVLE. **Failure to do so may result in the cancellation of your NAVLE score results.**

## 2 NON-ACCREDITED PROGRAMS

Candidates who have graduated or will be graduating from a school or college of veterinary medicine **not** accredited by the American Veterinary Medical Association Council on Education (AVMA COE) and are either enrolled in or hold certificates issued by:

### THE EDUCATIONAL COMMISSION FOR FOREIGN VETERINARY GRADUATES (ECFVG)

If you are enrolled in **ECFVG**, you must have completed the BCSE examination requirement before you can be approved to take the NAVLE.

### THE PROGRAM FOR THE ASSESSMENT OF VETERINARY EDUCATION EQUIVALENCE (PAVE)

If you are enrolled in **PAVE**, you must have completed the QSE examination requirement before you can be approved to take the NAVLE.



NAVLE eligibility requirements may differ across state/territorial licensing agencies. You must meet the specific requirements of the licensing agencies to be approved to take the NAVLE. Check your licensing board requirements [here](#).

# COMPLETE THE ONLINE APPLICATION

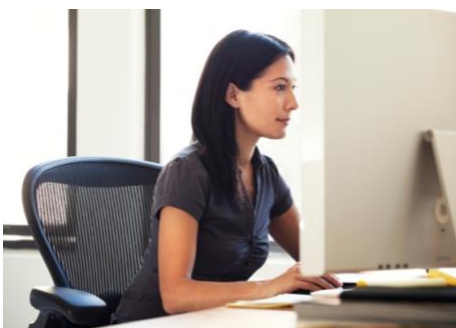
## TESTING WINDOWS

Testing Window	Application Period	Testing Dates	Approximate Score Release
October – November 2026	June 1 – July 15	October 12 – November 14	December 14 – 25
March 2027	December 1 – January 7	March 1 – 20	April 19 – May 3
July – August 2027	April 1 – May 7	July 12 – August 7	September 6 – 20

All application, eligibility, and accommodations materials must be received by the application deadline, no exceptions.

## APPLICATION PROCESSES

Before filling out the application, you should identify which application process applies to you:



### Application Process in Canada

If you are planning to obtain a license to practice veterinary medicine in Canada, you must follow the NAVLE application process in Canada with the Canadian National Examining Board (NEB).

[APPLY WITH THE NEB >](#)



### Application Process in the U.S. and U.S. Territories

You should review your licensing agency requirements to determine whether your board works with the ICVA to manage the NAVLE approval process.

[VIEW REQUIREMENTS >](#)



### 'No Board' Option

If you are unsure where you will seek licensure, you can select the 'ICVA' option in the online application for the NAVLE approval process. You will later use the AAVSB to have your score sent to the necessary board(s)/ jurisdiction(s) to seek veterinary licensure.

[VISIT THE AAVSB >](#)

## NAVLE FEES

Fees are assessed based on the geographical location of your test site:

CANDIDATES TESTING IN THE U.S., U.S. TERRITORIES, AND CANADA

### Standard NAVLE Fee

\$825 (USD)

CANDIDATES TESTING OUTSIDE THE U.S., U.S. TERRITORIES, AND CANADA

### International NAVLE Fee

\$1,220 (USD)

(standard NAVLE fee + international fee of \$395)



**The NAVLE fee is nonrefundable and nontransferable.**

**To ensure fairness and meet strict deadlines, refunds, fee transfers, or extensions of the application or testing window are not permitted.**

**If your application is not approved, is deemed ineligible, or if you do not take the exam during the testing window for which you applied (even if your application is approved), you must submit a new application and pay the full fee to take the examination during a subsequent testing window.**

## VERIFY YOUR INFORMATION



### Contact Details

Before submitting the online ICVA NAVLE application, review your name, email address, and telephone number to ensure accuracy.

If any of these details, or others, require updating after submitting your application, you must complete the [NAVLE Information Change Request Packet](#) and satisfy the applicable fees.

### Testing Region Changes

If you need to change your testing region, please [contact the ICVA](#) immediately after submitting your application.

#### Important Facts About Testing Region Changes:

- Testing region changes must be made at least 10 business days before the testing window starts.
- There is a required Testing Region Change Fee of \$100.
- If you wish to change your testing region from the United States or Canada to any other region outside North America, you must also satisfy the International Testing Fee in addition to the \$100 Testing Region Change Fee through the [ICVA Online Payment Form](#).

## APPLICATION REMINDERS

When you're getting ready to submit your NAVLE application, keep these important points in mind:



The NAVLE is available during three (3) annual testing windows and administered during specific testing dates.



The online NAVLE application can be accessed through the ICVA website during each of the **three (3) annual application periods**.



Requests for accommodations must be submitted prior to or during the applicable application period.

[Read more about how to submit an accommodations request.](#)



Application and payment(s) are submitted electronically and can be satisfied by Visa or MasterCard. [Read more about NAVLE fees.](#)



If you have previously taken the NAVLE, be sure to review the Retake Policy before getting started.

# RECEIVE APPROVAL TO TAKE THE NAVLE®

## WHAT HAPPENS AFTER YOU APPLY FOR THE NAVLE?

After **applying for the NAVLE**, your approval process is dependent on the NAVLE approval process associated with your licensing board:

### Canadian Approval

The Canadian NAVLE approval process is managed by the Canadian National Examining Board (NEB).

If you plan to obtain a license to practice veterinary medicine in Canada, you must follow the NAVLE application process as outlined by the NEB.

[SEE NEB REQUIREMENTS >](#)

### ICVA Approval

The ICVA approval process applies to licensing boards authorizing the ICVA to manage NAVLE approval and candidates choosing the 'no board' option.

If your board works with the ICVA for the NAVLE approval process:

- ☑ Your institution will submit your eligibility documentation directly to ICVA.
- ☑ ICVA will pair your eligibility documentation and approve your application, if possible.

For more on approval, see the [Candidate Dashboard](#) section.

[CHECK YOUR LICENSING BOARD >](#)

### Licensing Board Approval

The Licensing Board Approval process applies to boards not utilizing the ICVA for their NAVLE approval process.

If your board does not work with the ICVA for the NAVLE approval process:

- 1 Contact the licensing board directly.
- 2 Complete the licensing board's requirements.
- 3 Your board will process your NAVLE application and submit your eligibility approval directly to the ICVA.
- 4 ICVA will enter your approval into the system.

For more on approval, see the [Candidate Dashboard](#) section.

[CHECK YOUR LICENSING BOARD >](#)

# CHECK ON YOUR NAVLE® STATUS

You can check on your NAVLE status using the [NAVLE Candidate Dashboard](#). The Candidate Dashboard empowers you to stay informed about your application status and contains status details related to the current NAVLE testing window and an overview of your previous exam attempts. You can access the Candidate Dashboard using your ICVAID

and Access Code, which were included in the welcome email you received from ICVA on the next business day following your application. The email would have originated from [mail@icva.net](mailto:mail@icva.net), with the subject, "Your NAVLE Application Has Been Received."

## DETAILS AVAILABLE ON THE CANDIDATE DASHBOARD

- ✔ Application and approval status.
- ✔ Issuance date of your NAVLE Scheduling and Admission Permit.
- ✔ Availability of your NAVLE score report on the MyNBME portal.
- ✔ Information detailing previous attempts (for previous candidates).
- ✔ Issues that must be resolved before the deadline to allow for timely application approval.

# LOOK FOR YOUR SCHEDULING AND ADMISSION PERMIT

The Scheduling and Admission Permit serves as confirmation that you can make an appointment with the ICVA test delivery vendor, Prometric. When issued, the permit will be delivered to the email address you provided along with instructions on how to access the [MyNBME® Examinee Portal](#) to complete the required [MyNBME account](#) registration.

A sample of the NAVLE Scheduling and Admission Permit is available [here](#). NAVLE Scheduling and Admission Permits are confidential and are intended exclusively for the individual candidate named on the permit.

## EXPECTING YOUR PERMIT

**The Scheduling and Admission Permit is not issued instantly.** Permits are issued and released as they become available.

You will receive an emailed permit once your application is marked "approved," submitted to our test vendor, and processed by the NBME.



**Application deadlines do not correspond to the issuance of the NAVLE Scheduling and Admission Permit or the scheduling of your testing appointment with Prometric.**

**There is no set deadline for receiving approval and access to your Scheduling and Admissions Permit.**

## NEXT STEPS AFTER RECEIVING YOUR PERMIT

When you receive your permit, complete the following steps:

- 1 Confirm your name as listed on the permit is correct and matches the government-issued identification that you plan to use on test day.
- 2 Notify the ICVA immediately if the name listed on your Scheduling and Admission Permit is not correct and requires updating.  
**Important note:** Any changes after submission are subject to a [change fee](#).
- 3 Note your eligibility period to complete the examination.
- 4 Follow the instructions emailed with your permit to access the [MyNBME® Examinee Portal](#) to complete the required [MyNBME account](#) registration.



# PREPARE FOR THE NAVLE®

- ✔ Meet our test delivery vendor
- ✔ Schedule your NAVLE appointment at a Prometric Testing Center
- ✔ Access resources
- ✔ Review for the test



# MEET OUR TEST DELIVERY VENDOR

Prometric administers the NAVLE® at international centers via computer-based testing (CBT) and offers secure testing for licensure, assessment, and certification with audio/video monitoring and data encryption. Test center locations administering the NAVLE are available on the [Prometric website](#).

Prometric test center locations may be modified without notice. If you are affected by closures, Prometric will advise on how to make alternate testing arrangements.

## SCHEDULING THE NAVLE®

### PREPARE YOUR DETAILS

Before scheduling your exam, be sure to complete the following steps:

1

Review your Scheduling and Admission Permit.

Locate your Scheduling Number on your permit, which is needed to schedule your testing appointment.

2

Confirm your approved testing window and availability.

If you do not take the exam during your approved testing window, you must reapply and satisfy the NAVLE fee again.

3

Save your Prometric Confirmation Number when scheduling your exam.

You will need this to confirm, reschedule, or cancel your Prometric exam appointment. The Prometric Confirmation Number is not accessible by the ICVA and is not the same as your Candidate Identification Number (CIN).

4

Review Prometric's helpful resources before your testing appointment.

These will help you familiarize yourself with the Prometric test center experience and prepare for test center policies.



Video: [What to Expect on Test Day](#)



Website: [Prepare for Exam Day](#)

## BOOK YOUR APPOINTMENT

Use the Prometric **ProScheduler** to book an appointment date and time.

Try to avoid scheduling your appointment on or near the last day of your eligibility period to allow time for unforeseen events that may require rescheduling.



## CHANGE YOUR APPOINTMENT LOCATION, DATE, OR TIME WITHIN THE TESTING WINDOW

To change your appointment date, location, or time within the testing window without paying the Prometric Scheduling Fee, you must do so at least two business days in advance of your scheduling appointment by using your Prometric Confirmation Number.

You can utilize **ProScheduler** online or reach out to a Prometric representative using the contact details on your Scheduling and Admission Permit.

## PROMETRIC APPOINTMENT RESCHEDULING FEE

If you need to reschedule your appointment within less than two (2) business days before the scheduled appointment or after the scheduled appointment, please remember that doing so will incur a non-refundable fee.

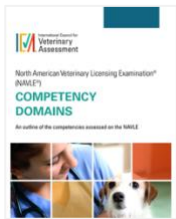
This fee must be paid to Prometric via the Candidate Cares line (found on your Scheduling and Admission Permit) before rescheduling.

# SUBJECT MATTER

The NAVLE® is designed to assess your knowledge of veterinary medicine as it relates to entry-level private clinical practice and covers all animal species commonly seen by private practitioners in North America. To learn more about the assessment, read [our blog](#) on how the NAVLE is created and scored.

To assist in your exam preparation, download and review these two essential outlines that are based on the blueprint and content assessed on the NAVLE:

## COMPETENCIES



**Competencies** are the tasks that veterinarians perform in their daily work, and they are divided into four main categories. Each category is assigned a weight reflecting its importance in veterinary practice in the U.S. and Canada.

## SPECIES AND DIAGNOSES



**Species and Diagnoses** pertain to the various animal species involved in veterinary medicine. Each species is assigned a weight based on how frequently they are encountered in veterinary practice in the U.S. and Canada.

Competency Domains	Target Blueprint	Species	Target Blueprint
<b>Clinical Practice</b>	<b>70%</b>	Canine	25.6%
Data Gathering and Interpretation	35%	Feline	24.3%
Health Maintenance and Prevention	35%	Equine	14.7%
<b>Preventive Medicine and Animal Welfare</b>	<b>15%</b>	Bovine	13.3
Animal Welfare Issues and Concerns	6%	Porcine	5%
Environmental Health and Safety	5%	Other Small Mammals	3.3%
Veterinary Public Health	4%	Ovine/Caprine	3.3%
<b>Communication</b>	<b>8%</b>	Pet Bird	2.3%
Communication with Clients	5%	Poultry	2%
Communication with Veterinary and other Professionals	3%	Non-Species Specific	2%
<b>Professionalism, Practice Management and Wellness</b>	<b>7%</b>	Camelid/Cervidae	1.7%
Veterinary Practice Management	4%	Reptiles	1.5%
Professional Development and Life-Long Learning	3%	Aquatics	1%

# SELF-ASSESSMENTS

The ICVA® offers web-based **Self-Assessments** that follow the exam blueprint to help you identify relative strengths and weaknesses while familiarizing yourself with the test's content and format as you prepare for the NAVLE®.

Self-Assessments are available for purchase through the [ICVA website](#).



## QUESTIONS

- Self-assessment content is presented using the same platform as the NAVLE.
- Offers 200 multiple-choice questions presented in four (4) blocks of 50 questions each.
- Note: The block format aligns with the NAVLE presentation which requires **twelve (12) testing blocks**.

## FORMAT

Regular and expanded feedback formats are offered through multiple exam forms in English or French:

- 1 Regular
- 2 Expanded Feedback

**Note:** The Expanded Feedback format offers a review of answers for questions answered incorrectly.

## TIMING

You can select from two (2) different timing modes:

- 1 **Standard-Paced:** Includes optional brief breaks between sections, partially aligning with the full exam
- 2 **Self-Paced:** Provides twice the amount of time offered in the standard-paced option

## PERFORMANCE BREAKDOWN

- A **Self-Assessment Report** with a projected NAVLE score range and performance breakdown of the blueprint areas.
- The report is provided with each format (Regular or Expanded Feedback).

# COMPUTER-BASED TUTORIAL AND SAMPLE QUESTIONS



A complimentary **computer-based NAVLE tutorial with 20 sample questions** is available in English and French. Candidates are encouraged to practice with the tutorial before taking the actual exam at the Prometric testing center.

An additional selection of sample questions is also available [here](#).



# GET READY FOR EXAM DAY

- ✔ Familiarize yourself with the exam structure
- ✔ Learn more about the exam day experience
- ✔ Review the important details about the test center check-in process, including ID requirements, exam conduct, and helpful steps to follow if you encounter any issues on exam day.

ICM<sup>®</sup>



# EXAM STRUCTURE AND TIMING

The NAVLE® takes around seven and a half (7.5) hours to complete, featuring 360 multiple-choice questions. Beginning with the October-November 2026 NAVLE, the test will be divided into twelve (12) blocks of 30 questions each. This structure helps make the testing process more manageable and divides the NAVLE into the following sections:


## TUTORIAL

**10 Minutes**

It is important to note that the tutorial marks the start of the exam, even if you do not complete it. We **strongly encourage** you to complete it either **before exam day** or at the start of the test to better understand how the computerized NAVLE works.

## TWELVE (12) TESTING BLOCKS

**33 Minutes, Per Testing Block**


 12 Testing Blocks with  
 30 Questions Per Block

- There are 360 multiple-choice questions that present a clinical scenario or vignette, followed by a question that requires one answer from a list of response options.
- Some responses may be partially correct. Choose the response that is the most accurate.
- About 15-20% include graphics like photos or radiographs, viewable with zoom, contrast, and pan tools for better analysis.

## BREAK TIME

**50 Minutes Total Break Time**



### Authorized Breaks

**Breaks are allowed during the exam, but only between testing blocks.**

This includes any time you spend between these blocks, whether you're staying in your seat or have left the room.

- If you complete the tutorial or testing blocks early, any remaining minutes will be added to your total break time.
- If you go over the allotted or accumulated break time, the extra time will be subtracted from your overall testing time.



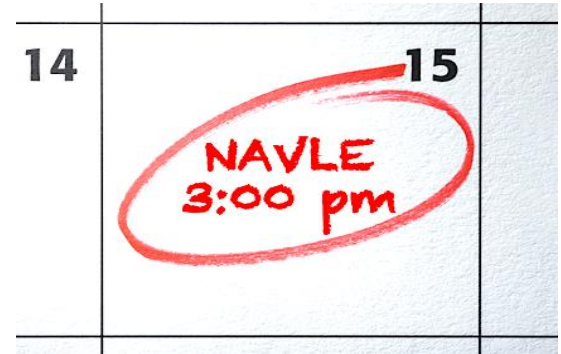
### Unauthorized Breaks

- Taking a break during a testing block means the proctor will need to file an incident report to share with the ICVA.
- The clock does not stop during unauthorized breaks and test time is lost.
- Additionally, it could be investigated as a potential exam security violation.

# EXAM DAY

## TEST CENTER CHECK-IN

Please arrive at the testing center at least 30 minutes before your scheduled appointment so you have enough time for check-in. Remember, arriving more than 30 minutes late means you won't be able to take the exam. If you need to reschedule within your testing window, you'll need to satisfy Prometric's fee.



## IDENTIFICATION REQUIREMENTS

When checking in, you will need to present your Scheduling and Admission Permit along with a valid government-issued photo ID. If these are not provided at the start of the check-in, you won't be able to take the test, and you'll need to settle Prometric's fee before you can reschedule within your testing window.

**Your government-issued photo ID should meet the following requirements:**

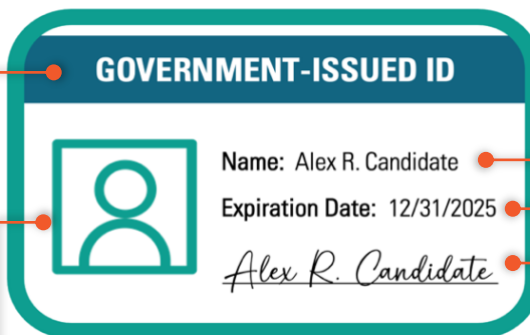
Must be a government-issued photo ID.

Examples include:

- Passport
- Driver's license
- State ID
- Other forms of government-issued ID

**Note: Electronic ID versions are not valid.**

Must include a recent photo.



Your name must match the name listed on your Scheduling and Admission Permit.

Must be current and unexpired.

Must include a signature.



### Important Reminders

You can show your Scheduling and Admission Permit either on paper or electronically on your smartphone.

If the name on your permit doesn't match your government-issued ID, please **contact the ICVA** right away.

Keep in mind, you won't be able to make name changes or corrections within seven (7) business days before your test date.

If your ID only has a photo, please bring a second valid ID that includes your signature, such as a student ID or credit card.

## TEST SESSION



- ✔ Once you finish the check-in process, test center staff will guide you to your designated testing station and give you a brief overview of how to operate the computer equipment.
- ✔ To begin your exam, enter your Candidate Identification Number (CIN), which you will find on your Scheduling and Admission Permit.
- ✔ **Please remember, once you are seated and your exam has been launched at your workstation, you're unable to cancel or reschedule it.**
- ✔ The test session will conclude only after you have completed and exited all twelve (12) testing blocks, or when the total allotted test time runs out. When you finish the exam, you'll see an 'end of session' message that confirms your test has been submitted.

## TEST-TAKING CONDUCT

Policies and procedures governing the administration of the examination have been established to ensure that no candidate or group of candidates receives an unfair advantage on the examination, inadvertently or otherwise. All candidates must adhere to the [Testing Conditions](#) and the [NAVLE® Candidate Agreement](#). Take the time to review and understand which behaviors are considered unacceptable during the exam by familiarizing yourself with the Candidate Handbook and the Prometric test center policies, procedures, and FAQs below to ensure you are aware of what is expected of you while on site.



Test Center Policies



Test Center Procedures



Frequently Asked Questions

Efforts are made to ensure that the NAVLE is administered under standard conditions and is consistent with the principles on which the exam is developed and scored. However, if the integrity of the examination process appears to have been jeopardized, [the ICVA reserves the right to cancel, invalidate, and withhold scores](#).



**It is essential that you adhere to all policies, procedures, and rules of conduct outlined within the exam.**

Failing to do so may result in the cancellation of your exam, revocation of your certification, potential legal action, and a report to the relevant veterinary medicine board(s), potentially jeopardizing your chances for licensure.



## TEST DAY ISSUES

Prometric strives to conduct exams smoothly at the scheduled time and location. Sometimes, unforeseen issues can prevent you from testing. Below are common reasons and helpful steps to take if such a situation arises:

### TECHNICAL ISSUES

If you experience any computer problems during your test, inform the test center staff immediately. For technical issues preventing exam completion, please also **contact the ICVA** promptly with your name, ICVA ID, test date, and a brief description of the problem. Allow at least 15 business days for investigation, and you'll receive a written update after review.

### EMERGENCY CLOSURES

During emergencies like severe weather, natural disasters, or technical issues, Prometric testing centers may become unsafe or inaccessible, leading to delays or cancellations. If a testing center closes, Prometric will reschedule your appointment at no cost within the testing window. However, the new appointment may be at a different testing location, depending on availability.

### ILLNESS

If you're feeling unwell and can't make it to your exam, it's best to contact Prometric as soon as possible to reschedule. This way, you can pay the rescheduling fee and find a new testing date that falls within the testing window.

### OTHER REASONS

If you start the exam but are unable to finish it for reasons not mentioned earlier, please don't hesitate to **contact the ICVA** to report a grievance.

## GRIEVANCES

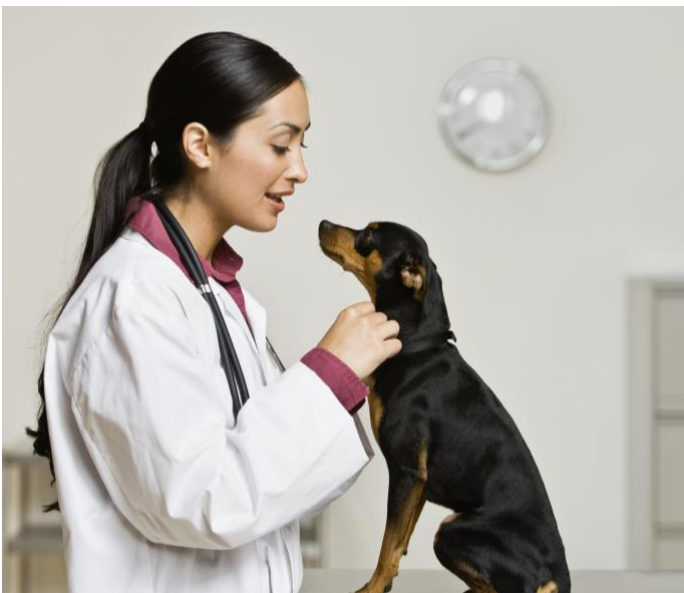
If you believe the administration of your exam or the conditions during the exam negatively affected your performance, you can file a grievance to request an investigation by the ICVA. To file a grievance, you must complete the following:

1. Access the **File a Grievance online form**.
2. Input and submit the required details, including date, time, and location of the exam, along with as much detail as possible about the event.
3. Additionally, it's important to file a report with Prometric—either directly at the testing center immediately after your exam or through the **Prometric website** (where you can upload supporting documentation)—within the same ten (10) business days.

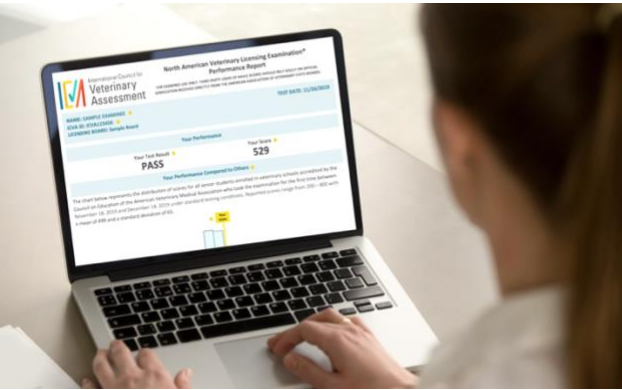
Please ensure your grievance request meets these guidelines and is submitted on time; incomplete or late submissions will not be reviewed. **Important note:** The investigation process may take up to 60 days, and once complete, ICVA staff will provide a follow-up response.

# RECEIVE YOUR RESULTS

- ✔ Understand post-exam scoring
- ✔ Know when to expect your results
- ✔ Access and read your Score Report results
- ✔ ICVA's right to cancel, invalidate, and withhold scores
- ✔ Licensing board score transfer



# POST-EXAM SCORING



Once you've finished your test, your exam data is sent electronically via secure transfer to our testing partner, NBME. They carefully review your responses, conducting thorough evaluations and quality checks to ensure everything is accurate.

Your responses are then turned into a raw score—the total points from correct answers—and converted into a three-digit scaled score. Before your NAVLE Score Report is shared with you, a final quality control check is done to ensure your score is accurate.

# YOUR RESULTS

## Availability

To allow time for the evaluation and quality control process to take place, exam scores will be shared with you and, if applicable, your licensing board about four (4) to five (5) weeks after the testing window closes.

Please check the [Testing Windows](#) for estimated score release dates.

## Accessing Your Results

Once your results are available, you'll receive an email with instructions on how to access your NAVLE Score Report through the secure NBME online portal.



**Please note that reviewing the test is not allowed, and there are no options for rescues or appeals of NAVLE results.**

## Reading Your Score Report

The Score Report includes you:

- 1 Pass or fail designation
- 2 Three-digit scaled score
- 3 Performance diagnostics on the content areas

The sample [NAVLE Interactive Score Report](#) is a helpful resource to use when familiarizing yourself with the contents of the score report. Learn more about the scoring process on our [blog](#).

# ICVA'S RIGHT TO CANCEL, INVALIDATE, AND WITHHOLD SCORES

ICVA is committed to reporting valid examination scores that accurately reflect Candidate performance on the NAVLE®. For this reason, ICVA maintains test administration, security and scoring standards designed to ensure that all Candidates are given the same opportunity to demonstrate their abilities and that no Candidate obtains an unfair advantage on any NAVLE®. ICVA reserves the right to conduct psychometric and statistical analyses of NAVLE® administration and Candidate response data and scores to identify potential violations of the Candidate Agreement and to ensure score validity. ICVA may, in its sole discretion, cancel, invalidate or withhold NAVLE® scores if any psychometric or statistical analysis provides a reasonable basis to question the NAVLE® score's validity.

**ICVA reserves the right to cancel, invalidate or withhold any NAVLE® score if, in its sole judgment:**

1. there is a reasonable basis to question the exam score's validity; or
2. a testing irregularity occurred before, during or after the administration of the NAVLE® that could impact the validity of any NAVLE® score; or
3. a Candidate violated the terms of the NAVLE® Candidate Agreement.

If ICVA cancels or invalidates an exam score because there is a reasonable basis to question the exam score's validity, ICVA is not obligated to further investigate the matter or to determine whether a violation of the NAVLE® Candidate Agreement has occurred. ICVA may simply cancel or invalidate the score and provide the impacted Candidate with another opportunity to take the NAVLE® at issue.

No Candidate is entitled to appeal ICVA's decision to cancel, invalidate or delay a score where ICVA's action is limited to such cancellation, invalidation or delay. The NAVLE Exam Security Investigation and Appeal Policy shall have no applicability to ICVA score cancellations, invalidations or delays carried out by ICVA solely because there is a reasonable basis to question the exam score's validity in accordance with this provision as described above.

ICVA also has the right in its sole discretion to withhold one or more exam scores pending the outcome of an investigation related to the administration of the NAVLE® that is the subject or related to the investigation, to determine whether a Candidate violated the Candidate Agreement, or whether any other potential misconduct has taken place that could threaten the integrity of the NAVLE or the validity of future NAVLE scores. If ICVA is withholding a score pending investigation, ICVA shall inform the Candidate in writing that the score is being withheld and then inform the Candidate when the investigation is complete and provide the decision made by ICVA related to the exam score.

## RETAKE FEES AND ATTEMPT LIMITS FOLLOWING SCORE CANCELLATION OR INVALIDATION

### A. Validity Concerns Arising from a Candidate's Examination Data

If ICVA cancels or invalidates a Candidate's NAVLE® score because there is a reasonable basis to question the validity of that Candidate's score based on that Candidate's examination data, and ICVA does not determine that the Candidate violated the NAVLE® Candidate Agreement, the Candidate may retake the NAVLE® one time without paying the Application Fee. If ICVA subsequently cancels or invalidates that same Candidate's retake score due to validity concerns arising from that Candidate's examination data, the Candidate must pay the Application Fee for any additional retakes. Each NAVLE® such administration counts toward the Candidate's lifetime limit of five (5) NAVLE® attempts, regardless of any score cancellations or invalidations.

### **B. Validity Concerns Arising from Systemic or External Circumstances**

Where ICVA cancels or invalidates scores due to circumstances not attributable to the Candidate, such as exam form compromise, technical failure, significant test administration errors, or misconduct of others—and ICVA does not determine that the Candidate violated the NAVLE® Candidate Agreement, the affected Candidate may retake the NAVLE® without paying the Application Fee, and such administrations shall not count toward the Candidate's lifetime limit of five (5) NAVLE® attempts.

## SCORETRANSFERS

Your NAVLE score will be reported to the [American Association of Veterinary State Boards \(AAVSB\)](#) and to the licensing board through which you received NAVLE approval (if applicable). This initial score reporting is included in your NAVLE application fee. All subsequent requests for score reports must be directed to the AAVSB online, via their [VAULT Transfer Services](#). The ICVA does not process score transfers.

# APPENDICES

- ✓ Appendix A – Testing Conditions
- ✓ Appendix B – Data Usage
- ✓ Appendix C – Application Acknowledgments
- ✓ Appendix D – NAVLE® Candidate Agreement
- ✓ Appendix E – ICVA® Exam Security Investigation and Appeal Policy



# APPENDIX A – TESTING CONDITIONS

Policies and procedures governing the administration of the examination have been established to ensure that no candidate or group of candidates receives an unfair advantage on the examination, inadvertently or otherwise. Efforts are made to ensure that the examination is administered under standard conditions and is consistent with the principles on which the examination is developed and scored. However, if the integrity of the examination process appears to have been jeopardized, the ICVA reserves the right to invalidate all or any part of an examination or to withhold scores even if it cannot prove that you personally engaged in prohibited conduct under the Candidate Agreement or that you benefited from the prohibited conduct of others.

## GUESTS NOT PERMITTED

Guests are not allowed to accompany you to the test center. You are the only person permitted in and there are no facilities available for family and friends to wait while you test. Make sure to plan to meet them elsewhere after the exam ends.

## MONITORING

All testing sessions for the NAVLE are monitored by staff at the test center.

**Important note:** If you are observed engaging in possible violation(s) of testing rules or other forms of prohibited conduct during the exam, you may not be told of the observation by test center staff at the time.

## DATA ENCRYPTION

Physical security of examination materials is controlled through computerized, electronic transmission of encrypted data.

## AUDIO AND VIDEO

Observation of testing sessions will be aided by use of audio, video, recording and other monitoring equipment available at test centers.

## PERSONAL BELONGINGS

You may not bring any personal belongings into the testing room, including, but not limited to:

- mechanical or electronic devices
- outerwear
- brimmed hats
- bags (i.e., backpacks, purses)
- study materials (i.e., books or notes)
- calculators
- watches (analog or digital)
- recording or filming devices
- radios
- electronic devices
- cellular telephones
- food or beverages (other than water in a clear or transparent container with a lid or cap)

If you bring any personal belongings to the test center, you must store them in a designated locker outside the testing area. Upon reasonable suspicion, such personal belongings and their contents may be inspected. If you have any doubt whether an item may be brought into the testing room, it is your obligation to obtain express permission from staff at the test center before you begin your examination.

## CANDIDATE COMMUNICATION

Candidates are not permitted to communicate with, seek aid from, or provide aid to any other candidates during the exam.

## CONTENT RECORDING

Any materials that reasonably appear to be reproductions of any NAVLE materials will be confiscated. Making notes of any kind during an examination, except on the materials provided by the test center for this purpose, is not permitted.

# APPENDIX B – DATA USAGE

## SCHOOL SCORE REPORTS BY CANDIDATE CONSENT



The NAVLE application includes a consent statement, authorizing the ICVA to report individual NAVLE scores, identified by name, to the candidate's veterinary school. This consent is only for candidates who are senior students at **AVMA COE-accredited veterinary schools** during their testing window. Scores for candidates who grant consent will be reported to the Associate Dean of Academic Affairs at the candidate's veterinary school (or their designee) shortly after the release of scores to the licensing boards. The school will receive a copy of the candidate's score report, which must be kept confidential. This

information is to be used solely for internal purposes within the veterinary school, and the score report will not be included in the candidate's academic record.

### Important notes:

- You do not have to agree to the consent statement. If you choose not to give consent, your scores will not be reported to your veterinary school. Deciding not to release your score will not change your status as a student at the veterinary school.
- Consent for Canadian candidates will be collected by the Canadian National Examining Board (NEB) as part of the NEB NAVLE application.

If you wish to change your consent status, you can do so on your **NAVLE Candidate Dashboard** or by **contacting the ICVA** by the end of the testing window.

## RESEARCH



Examination data (including performance information) may be used by the NAVLE program or made available to third parties for research and other purposes that are disclosed to or authorized by you, as appropriate. In all instances, the data will be confidential, and individual examinees will not be identifiable in any publication. If you wish to change your consent status, you can **contact the ICVA** by the end of the testing window.

# APPENDIX C – APPLICATION ACKNOWLEDGEMENTS

## CANDIDATE ACCEPTANCE AND ADHERENCE

As a NAVLE Candidate, be aware that in the application, you agreed to the acknowledgments listed below by initialing and checking each box, and the actions have the same legal effect as signing a document with the following language.

### Acknowledgements

- I have reviewed and accepted the **NAVLE Candidate Agreement**.
- I have reviewed and agree to abide by the terms and conditions outlined in the NAVLE Candidate Handbook.
- I understand that my name on the NAVLE application **NEEDS TO MATCH EXACTLY** as it appears on the non-expired, government-issued, signed photo identification I plan on presenting at the testing center on the day of my examination. I understand name changes or corrections cannot be made within seven (7) business days of my scheduled testing date. I understand if the first and last names on my identification and Scheduling and Admission Permit do not match exactly, I will not be allowed to take the NAVLE.
- I understand that if I delay scheduling an appointment, I may not receive the location or test date I want. I understand that there are no extensions of the NAVLE testing window. I understand that if I do not take the examination during the testing window for which I was approved, but wish to take it in the future, I must reapply and pay the fees again.
- I authorize ICVA to disclose information on my NAVLE application to the appropriate educational organization (current or former AVMA-COE accredited veterinary school or veterinary educational equivalency program), and I authorize that school or program to disclose to ICVA the data needed to verify my training and education status, all for purposes of the NAVLE approval process.
- I understand the NAVLE fee is nonrefundable and nontransferable.** I understand that if the payment method selected by me results in a dishonor or a later dispute as to the validity of the payment for any NAVLE services, my NAVLE eligibility may be suspended, my scores may be withheld, and any scores that have been reported may be rescinded pending resolution of the dishonor or dispute and the payment of additional fees by me arising from such dishonor or dispute.

- I understand that to ensure fairness and meet strict deadlines, refunds, fee transfers, or extensions of the application or testing window are not permitted.** I understand that if my application is not approved, is deemed ineligible, or if I do not take the exam during the testing window for which I applied (even if my application is approved), I must submit a new application and pay the full fee to take the examination during a subsequent testing window.
- I understand the fee for the ICVA NAVLE Application (testing within the U.S. or Canada) is \$825.

You must agree to the following statements before this application can be processed.

- ▶ I certify that I am taking the NAVLE for the purpose of being licensed in the U.S. or Canada, and I am aware that if I selected the 'no board' approval option that I am not authorizing the release of examination scores to a specific state, provincial, or territorial licensing board at this time.
- ▶ I understand that state, provincial, and territorial licensing boards have additional requirements for licensure and passage of the NAVLE does not guarantee licensure. This form is for the purpose of NAVLE application only.
- ▶ I understand that at the time I apply for licensure, I will need to request a NAVLE score transfer to the applicable licensing board through the **AAVSB** if I was not approved through that board on my NAVLE application.
- ▶ I hereby certify that all information on this application is true, full, and correct to the best of my knowledge. I have read, understand and agree with the above statements. I understand that making false or misleading statements to ICVA®, may result in the suspension or revocation of NAVLE approval or NAVLE scores.

NAVLE Approval Fee \$55

- I agree to the above statements.

# APPENDIX D – NAVLE<sup>®</sup> CANDIDATE AGREEMENT

## OVERVIEW

The NAVLE<sup>®</sup> Candidate Agreement (the “Agreement”) is a critical component of the Handbook. You must accept and agree to all terms of the Agreement at the time you submit your NAVLE<sup>®</sup> application and each time you schedule a NAVLE<sup>®</sup> examination. You must personally reaffirm your understanding and acceptance of its terms before commencing the exam on test day, each time you take the exam. The entire text of the Agreement is reprinted below.

## NAVLE<sup>®</sup> CANDIDATE AGREEMENT

The NAVLE<sup>®</sup> Candidate Agreement (the “Candidate Agreement”) is a legally binding contract between you and the North American Veterinary Licensing Examination<sup>®</sup> (“ICVA<sup>®</sup>”) that sets forth the terms and conditions under which ICVA<sup>®</sup> will permit you to take North American Veterinary Licensing Examination<sup>®</sup> (“NAVLE<sup>®</sup>”), administered to eligible Candidates by the ICVA<sup>®</sup> through its test delivery partner, Prometric. You must read, acknowledge, and accept the terms of this Candidate Agreement before you are permitted to apply for, schedule, and take the NAVLE<sup>®</sup>. If you do not agree to the terms of this Candidate Agreement, you will not be permitted to apply for, schedule, or take the NAVLE<sup>®</sup>. Adherence to the Candidate Agreement is necessary to protect the security of the NAVLE<sup>®</sup> content, maintain the integrity of the application process, and ensure NAVLE<sup>®</sup> fairness and validity for all Candidates.

By clicking on the ‘I AGREE’ button at the end of the Candidate Agreement, you are affirming to ICVA<sup>®</sup> that all of the below representations and statements to ICVA<sup>®</sup> are true and correct, and you are acknowledging that you have read and understand all of these requirements, rules and policies, and that you understand them and agree to abide by them.

I affirm that I am the person whose name appear on my NAVLE<sup>®</sup> application and the government-issued photo identification that I will present and/or have presented for admission to the test center on the day of my scheduled NAVLE<sup>®</sup>. My application to take the NAVLE<sup>®</sup> is governed by the terms contained in this Candidate Agreement and the International Council for Veterinary Assessment NAVLE<sup>®</sup> Candidate Handbook (the “Handbook”) and all additional policies of ICVA incorporated by reference therein (collectively, the “Additional Terms”), and I agree to abide by the Additional Terms, which are made part of and incorporated into the Candidate Agreement. I am taking the NAVLE<sup>®</sup> for the sole purpose of obtaining a professional veterinary license, and for no other purpose. I affirm that I am not taking NAVLE<sup>®</sup> on behalf of any other person and that I have not engaged any other person to take it on my behalf. I affirm that all information that I provided to ICVA<sup>®</sup> at the time of my NAVLE<sup>®</sup> application and at any time thereafter was complete, accurate and true in every respect and that, if any of the information that I previously provided to ICVA<sup>®</sup> has changed since the time I provided it, I have submitted updated information that is complete, accurate and true, and reflects all such changes. I understand that making false or misleading statements to ICVA<sup>®</sup> shall be considered a violation of the Candidate Agreement and will subject me to one or more of the consequences provided herein for violations of the Candidate Agreement.

As a condition of taking the NAVLE<sup>®</sup> in-person at a test center, I am subject to verification of my identity and security screening prior to admission and re-admission to the building and/or room where the ICVA<sup>®</sup>

examination is administered. I further understand and agree that the security screening process for in-person testing at a test center will include requiring me to:

1. produce a valid government-issued personal photo-identification and the Scheduling and Admission Permit, both of which comply with ICVA®'s identification policies set forth in the Handbook;
2. remove any backpack, bag, jacket, non-corrective eyewear, jewelry, sunglasses, coat, hooded sweatshirt, scarf, headwear or hat that I may be wearing or holding (except for a genuine religious purpose) and secure them in a locker,
3. turn in and/or secure all wristwatches, cell phones and all other personal electronic devices in a locker,
4. submit corrective eyewear for inspection by a test administrator,
5. demonstrate that no prohibited items are concealed in any part of your clothing or hair; and
6. comply at all times with the security screening requests and instructions of the test center administrator and staff.

I will not be permitted to take or resume taking the examination if I refuse to submit to security screening as described above prior to entering the room where the NAVLE® is administered, at the sole discretion of test administrators and test center staff.

ICVA®, its authorized and trusted test administration vendor, and test center partners acting on behalf of ICVA® will take and use still digital photographs of me, video and audio recordings of me, and collect and use other personally identifiable information from me and about me for the purpose of monitoring, administering, and/or supporting ICVA® examination administrations, all of which will be retained and processed as part of my NAVLE® administration records.

I understand and agree that the following conduct, whether attempted or completed, is strictly prohibited:

- Copying, capturing, recording, collecting, reconstructing, memorizing, discussing, soliciting, transmitting, broadcasting, streaming or distributing NAVLE® examination content;
- Giving or receiving unauthorized assistance on the NAVLE®;
- Viewing the content of another examinee's computer display or dry erase board or examination papers during the NAVLE® administration;
- Possessing or accessing prohibited items while inside a room where the NAVLE® is being administered;
- Taking the NAVLE® on behalf of another person;
- Having another person take the NAVLE® on my behalf;
- Accessing a large language model or generative artificial intelligence platform (for example, but not limited to, "ChatGPT") by any means during the NAVLE® administration;
- Possessing, accessing or using a cellular phone or any device that connects to a cellular network, satellite network or the Internet while inside a room where the NAVLE® is being administered or in any location during unscheduled examination breaks, other than the computer on which I am taking the examination;

- Possessing, accessing or using any electronic device, camera, recording device, or photographic equipment of any kind while inside a room where the NAVLE® is being administered;
- Possessing, accessing or using any books, notes, papers, note-taking materials, study materials or test-taking aids of any kind while inside a room where the NAVLE® is being administered or in any location during unscheduled examination breaks;
- Creating handwritten or electronic notes during an exam administration in any medium, format or manner that can be removed or transmitted from the test center, including during breaks;
- Failing or refusing to submit to security screening or the inspection of personal items upon request by a test administrator or test center staff at any time prior to or during the NAVLE® administration;
- Failing or refusing to strictly comply with the instructions and requests of a test administrator or test center staff at any time prior to or during the NAVLE® administration;
- Engaging in disruptive, threatening, abusive, disrespectful, threatening or violent behavior in or near any building where the NAVLE® is being administered; and
- Talking or communicating with anyone other than a test administrator or test center staff while inside a room where the NAVLE® is being administered.

Engaging in any of the above-described prohibited conduct shall be considered both a violation of the Candidate Agreement and an “exam security violation” under the **Ethical Behavior Investigation and Appeal Policy**. I will follow the instructions and requests of all test administrators and test center staff, and I understand that my failure or refusal to follow instructions or comply with requests from a test administrator or test center staff shall also be considered a violation of the Candidate Agreement and an exam security violation.

I affirm that I am not taking the NAVLE® in my capacity as a test preparation agent or tutor, or for the purpose of obtaining such employment. I affirm that I will not be employed as a test preparation agent or tutor for the NAVLE® for a period of three (3) years following the completion of any NAVLE® administration.

I am aware that the NAVLE® is a confidential exam, and that its contents are disclosed to me at the time of test administration in a limited context to permit me to test in pursuit of the veterinary license for which I have applied, and for no other purpose. I understand that the NAVLE® and all NAVLE® questions, reading passages, answer choices, graphic images and all related examination content contained within the NAVLE® (the “NAVLE® Examination Content”) are protected by United States and international copyright laws and that NAVLE® Examination Content is a trade secret under United States and international law. I agree that I will not discuss or disclose NAVLE® Examination Content orally, in writing, on the Internet, or through any other medium existing today or invented in the future. I agree that I will not copy, reproduce, adapt, disclose, or transmit NAVLE® Examination Content, in whole or in part, or assist or solicit anyone else in doing the same. I further agree that I will not reconstruct NAVLE® Examination Content from memory, by dictation, or by any other means, for any purpose. I understand that prohibited acts under these terms include, but are not limited to: describing questions, answer choices, hypothetical scenarios, reading passages, images or graphics from any NAVLE® examination; identifying terms or concepts contained in exam questions or responses; sharing answers to questions; entering NAVLE® Examination Content into a large language model or generative artificial intelligence platform; referring others to information I saw on the exam; reconstructing a list of topics on the test; and soliciting or discussing exam questions, answer choices, reading passages, images, graphics,

or topics in person, through telephonic or electronic communication, or on Internet "chat" rooms, social media, private or public groups, message boards, forums, or through any other means of communication.

I am not permitted to possess, solicit, read, study from, study or otherwise use confidential information about the NAVLE® during my own exam preparation. I affirm that I have not engaged in such conduct prior to taking the NAVLE® and that I will not engage in such conduct during or after the exam. I also agree not to ask any other individual to disclose NAVLE® Examination Content to me or to seek out actual live, confidential NAVLE® Examination Content from any other source. I agree that if I receive or have access to information or material in any form and from any source, including but not limited to email, instant messages, text messages, website content, social media posts, electronic bulletin boards, Internet-based groups, digital or electronic files and/or paper documents, that I reasonably believe contains confidential NAVLE® Examination Content, or has been represented to contain NAVLE® Examination Content, I will immediately report its existence to ICVA®. I agree that I will fully cooperate with any investigation by ICVA® related to my receipt or access to information believed or represented to contain NAVLE® Examination Content.

ICVA® reserves the right to use statistical and psychometric analyses to evaluate the validity of NAVLE® examination response data and scores. ICVA® utilizes reliable scientific methods to determine whether scores should be withheld, invalidated, canceled or investigated further to determine whether a candidate violated the terms of the Candidate Agreement. I further understand and agree that, if ICVA® has a reasonable basis to question the validity of any ICVA® score, whether identified through the use of statistical analysis, psychometric analysis or any other reliable method or source of information, ICVA® reserves the right, in its sole discretion, to withhold, cancel and invalidate examination scores, without any requirement to demonstrate that I or any other Candidate violated the terms of the Candidate Agreement or engaged in an exam security violation. I agree that if ICVA® invalidates my examination score, I have no right to appeal ICVA®'s decision under this Agreement, the NAVLE® Exam Security Investigation and Appeal Policy, or any other policy of ICVA®, I will not be entitled to a refund for the NAVLE®, and I will be required to pay the established fee to take the NAVLE® again, if I am permitted by ICVA® to take the examination again.

ICVA® reserves the right to, but is not obligated to, investigate any alleged violation of this Candidate Agreement, any exam security violation(s) or any alleged activity or circumstance that may compromise the validity, integrity, or security of any portion of the NAVLE®, or the results thereof. Upon receiving notice from ICVA® that it is conducting an investigation related to the NAVLE®, I understand and agree that I am required to:

- fully cooperate with the investigation;
- disclose to ICVA® all knowledge that could potentially relate to the investigation;
- produce all documents, data, and materials reasonably requested by ICVA®;
- upon request, submit to an in-person or remote interview, in ICVA®'s sole discretion, conducted by or on behalf of ICVA®; and
- truthfully and completely answer all questions asked by ICVA®.

I also understand and agree that if I make false or misleading statements to ICVA® at any time, violate the terms of this Candidate Agreement, refuse to comply with any directions given to me by a test administrator or test center staff, engage in any activity that may compromise the validity, integrity, or security of any ICVA®

examination, or fail to fully cooperate in any investigation related to the NAVLE®, that ICVA® may, in its sole discretion, directly or through its authorized representatives:

- Interrupt, suspend and/or terminate the administration of my NAVLE® examination;
- Confiscate any item from me during the NAVLE® administration that a test administrator reasonably believes constitutes or contains evidence of a potential violation of this Candidate Agreement, including, but not limited to, notes, electronic devices and other prohibited items;
- Withhold, cancel or invalidate my examination scores, before or after the scores are reported, without a refund;
- Prohibit or disqualify me from taking the NAVLE® for a fixed period of time or indefinitely;
- Impose special conditions of taking the NAVLE® in the future; and
- Pursue a civil lawsuit against me based upon my conduct in violation of the Candidate Agreement and/or refer the matter for criminal prosecution by state and/or federal authorities or any government agency with jurisdiction.

I acknowledge that ICVA® may enforce the terms of this Agreement without limitation. If ICVA® determines in its sole discretion that a Candidate has violated any part of this Agreement and initiates legal action against the Candidate under the terms of this Agreement, the Candidate shall not have the right to appeal any such action by ICVA®.

By clicking the button on the screen that reads “I AGREE” below, I am representing to ICVA® that all of the prior information, statements and affirmations that I have provided to ICVA® are true and correct, including but not limited to all of the affirmations contained in this Candidate Agreement. I am further confirming my agreement to all of the terms and conditions set forth in this Candidate Agreement, including, without limitation, the consequences for making false or misleading statements to ICVA®, and for violating any term of this Candidate Agreement.

If there is any part of this Candidate Agreement that you do not understand or agree with, you are not permitted to register for or take the NAVLE®.

Any exam security violation or violation of the Candidate Agreement may, in the sole discretion of the ICVA, be reported to the applicable board or boards of veterinary medicine, which could jeopardize your potential for licensure. In addition, if the NAVLE Program has reason to believe that a candidate may have committed an exam security violation or violated the Candidate Agreement, it may notify the applicable board or boards of veterinary medicine, even if the investigation is ongoing and no findings have been made.

# APPENDIX E – ICVA<sup>®</sup> EXAM SECURITY INVESTIGATION AND APPEAL POLICY

## INVESTIGATIONS OF ALLEGED OR SUSPECTED ETHICAL BEHAVIOR VIOLATIONS

The International Council for Veterinary Assessment<sup>®</sup> (ICVA<sup>®</sup>) reserves the right in its sole discretion to investigate any alleged or reasonably suspected violation of the North American Veterinary Licensing Examination<sup>®</sup> (NAVLE<sup>®</sup>) Candidate Agreement (the “Candidate Agreement”) and any alleged or reasonably suspected behavior that is dishonest, improper or contrary to the principles and standards applicable to the field of veterinary practice or to the moral norms of the general community (collectively, an “Ethical Behavior Violation”). In addition to investigating an Ethical Behavior Violation, ICVA<sup>®</sup> reserves the right in its sole discretion to take all other lawful actions warranted under the circumstances in relation to the subject of an investigation if ICVA<sup>®</sup> determines that the subject violated ICVA’s rights or the terms, conditions, and policies that govern the NAVLE<sup>®</sup>, or any applicable law or regulation.

## ISSUANCE OF A NOTICE OF INVESTIGATION

If ICVA<sup>®</sup> initiates an investigation of an alleged or suspected Ethical Behavior Violation by a Candidate and determines in its sole discretion that the allegation or suspicion is well-founded, ICVA<sup>®</sup> will provide written notice to the Candidate of the investigation (the “Notice of Investigation”), which shall include the following:

1. A brief description of the alleged or suspected Ethical Behavior Violation.
2. The terms of the Candidate Agreement that the Candidate is alleged to have violated or suspected of violating, or a summary of how the Candidate’s alleged or suspected conduct may be an Ethical Behavior Violation.
3. In ICVA<sup>®</sup>’s sole discretion, questions related to the investigation that the Candidate must answer and/or requests for the Candidate to produce specified documents, data, and materials.
4. A request for the Candidate to explain their conduct and/or any mitigating circumstances that should be taken into consideration by ICVA<sup>®</sup>.
5. A deadline for the Candidate to reply to the Notice of Investigation and provide the requested information.
6. The range of potential sanctions that ICVA<sup>®</sup> may impose on the Candidate if the allegation or suspicion is substantiated at the conclusion of the investigation.
7. A notification, if applicable, of any NAVLE<sup>®</sup> score hold or prohibition on NAVLE<sup>®</sup> administration during the pendency of the investigation, in ICVA<sup>®</sup>’s sole discretion.
8. A statement that failure to cooperate with the investigation or answer the questions posed or produce the documents, data and materials requested will constitute a separate and independent basis for finding that the Candidate violated the Candidate Agreement.

9. A statement that failure to respond in substance to the Notice of Investigation will be deemed a waiver by the Candidate of any right of appeal for the Investigation Findings and Conclusions (as defined below).

## CANDIDATE COOPERATION AND RESPONSE TO NOTICE OF INVESTIGATION

Candidates are reminded of their obligations under the terms of the Candidate Agreement to:

- ▶ fully cooperate with ICVA® Ethical Behavior Violation investigations;
- ▶ disclose to ICVA® all knowledge that could potentially relate to the investigation;
- ▶ produce all documents, data and materials reasonably requested by ICVA®;
- ▶ upon request, submit to an in-person or remote interview, in ICVA®'s sole discretion, conducted by or on behalf of ICVA®; and
- ▶ truthfully and completely answer all questions asked by ICVA® and its representatives.

After receiving the Candidate's response to the Notice of Investigation, ICVA® may require the Candidate to answer any number of follow up questions, produce additional specified documents, data, and materials, and/or submit to an in-person or remote interview, in ICVA®'s sole discretion. Each such request for additional information will include a deadline by which the Candidate must reply in writing to ICVA®. The Candidate's sole and exclusive opportunity to provide ICVA® with relevant facts, evidence, explanations of their conduct and mitigating circumstances is in writing in response to ICVA®'s initial Notice of Investigation and any follow up requests made by ICVA®.

ICVA® may, in its sole discretion, require that the Candidate participate in an in-person or remote virtual interview regarding the investigation. ICVA® will notify the Candidate in writing if an interview is required during the investigation.

## NAVLE® SCORE HOLD PENDING INVESTIGATION

During the pendency of an investigation of a Candidate who has already taken the NAVLE®, ICVA® may in its sole discretion withhold the Candidate's NAVLE® score and/or not release the score to the Candidate's licensing board and/or to the archive of the American Association of Veterinary State Boards ("AAVSB"), until such time that ICVA® conclusively determines either that: (1) the Candidate did not participate in or contribute to the alleged or suspected Ethical Behavior Violation under investigation; or (2) the release, cancellation or invalidation of the Candidate's NAVLE® score is addressed as part of the Investigation Findings and Conclusions set forth in a Final Report of Ethical Behavior Investigation and Notice of Sanctions.

## NAVLE® ADMINISTRATION PROHIBITION PENDING INVESTIGATION

During the pendency of an investigation of a Candidate, ICVA® may in its sole discretion prohibit the Candidate from registering for, scheduling and/or participating in an administration of the NAVLE® until such time that ICVA® conclusively determines either that: (1) the Candidate did not participate in or contribute to the alleged or suspected Ethical Behavior Violation under investigation; or (2) the Candidate's ability to participate in a

future NAVLE® administration is addressed as part of the Investigation Findings and Conclusions set forth in a Final Report of Ethical Behavior Investigation and Notice of Sanctions.

## FINDINGS AND CONCLUSIONS OF INVESTIGATION

In conducting its investigation, ICVA® will consider all relevant and material information, statements, documents, data and other evidence collected by or reasonably made available to ICVA® in the course of the investigation, including responsive information submitted by the Candidate, in order to determine: (1) the findings of material fact relevant to the alleged or suspected Ethical Behavior Violation, (2) whether the material facts reasonably establish that it is more likely than not that the Candidate participated in or contributed to an Ethical Behavior Violation under the applicable terms of the Candidate Agreement and/or other ICVA® terms or policies and, (3) if ICVA® finds that an Ethical Behavior Violation occurred, what sanctions will be imposed against the Candidate (collectively, “Investigation Findings and Conclusions”). If ICVA® determines based on its review and analysis of the evidence that no Ethical Behavior Violation has occurred, it will notify the Candidate in writing of that determination and close the investigation without any further action.

## RANGE OF SANCTIONS FOR ETHICAL BEHAVIOR VIOLATIONS

If, following the conclusion of an investigation, ICVA® reasonably concludes that a Candidate has participated in or contributed to an Ethical Behavior Violation, failed to fully cooperate in any Ethical Behavior Investigation, or provided false or misleading information to ICVA® at any time, ICVA® may impose one or more of the following sanctions:

- Prohibit or disqualify the Candidate from taking the NAVLE® for a fixed period of time, until the costs of investigation are paid (as described below) or indefinitely;
- Impose special conditions of taking the NAVLE® in the future;
- Require the Candidate to reimburse ICVA® for the cost of its investigation and/or for any legal fees incurred by ICVA® due to the Candidate’s Ethical Behavior Violation;
- Provide a copy of ICVA®’s Final Report of Ethical Behavior Investigation and Notice of Sanctions to all Legitimately Interested Third Parties (as defined below), including but not limited to, each licensing board to which the Candidate may apply for a license and the AAVSB; and
- Pursue a civil lawsuit and/or refer the matter for criminal prosecution by state and/or federal authorities or any government agency with jurisdiction.

Sanctions to be imposed by ICVA® in connection with the Findings and Conclusions of an investigation will initially be set forth in a Draft Report of Ethical Behavior Investigation and Notice of Sanctions but will not be imposed until a Final Report is issued by ICVA®, as explained in greater detail below.

## DEVELOPMENT OF A DRAFT REPORT OF ETHICAL BEHAVIOR INVESTIGATION AND NOTICE OF SANCTIONS

If ICVA® determines that an Ethical Behavior Violation has occurred, ICVA® will prepare and send to the Candidate a document entitled “Draft Report of Ethical Behavior Investigation and Notice of Sanctions” (the “Draft Report”) that explains the Findings and Conclusions and includes the following key elements:

1. A brief description of the alleged or suspected Ethical Behavior Violation and how it was brought to ICVA®’s attention.
2. A summary of the evidence and findings of fact gleaned from the investigation, including the Candidate’s response(s) to ICVA®’s Notice of Investigation and investigative request(s) for information.
3. The terms of the Candidate Agreement that the Candidate was found to have violated, or a summary of how the Candidate violated the ICVA’s policy on Ethical Behavior.
4. The sanctions to be imposed against the Candidate for the Ethical Behavior Violation.
5. A specified time period for the Candidate to submit a written response to ICVA® to identify any materially inaccurate statements contained in elements one through three (identified above) contained in the Draft Report.
6. A statement that failure to respond to the Draft Report will be deemed the Candidate’s agreement to the accuracy of all contents contained in the Draft Report and a waiver of the Candidate’s right to appeal the Investigation Findings and Conclusions.
7. A notice that Legitimately Interested Third Parties will be provided with a copy of or access to the Final Report of Ethical Behavior Investigation and Notice of Sanctions.
8. Information about the Candidate’s right, as applicable, to appeal Investigation Findings and Conclusions contained in the Draft Report.

## OPPORTUNITY TO OBJECT TO ELEMENTS OF THE DRAFT REPORT AND SANCTIONS TO BE IMPOSED

After receiving the Draft Report, the Candidate will have ten (10) calendar days in which to advise ICVA® in writing of any statements contained in elements one through three of the Draft Report (identified above) that the Candidate purports are materially inaccurate. The Candidate’s claims of material inaccuracies in the Draft Report must be limited to elements one through three and must be specific, reasoned and supported by facts and evidence previously provided by the Candidate or otherwise collected by ICVA® prior to the issuance of the Draft Report. ICVA® will not, under any circumstances, consider any new facts or evidence provided by the Candidate following the issuance of a Draft Report.

If the Candidate notifies ICVA® in writing within the allowed time period of purported inaccuracies in elements one through three of the Draft Report, ICVA® will endeavor to resolve any disagreements with the Candidate’s view of these elements of the Draft Report. The time period to resolve any disagreements regarding the designated elements of the Draft Report shall be limited to thirty (30) calendar days from the date ICVA® first receives the Candidate’s written objections, unless ICVA® agrees in writing, in its sole discretion, to extend this time period (the “Draft Report Objection Resolution Period”). The negotiation of the Candidate and ICVA® over

the contents of elements one through three of the Draft Report may result in ICVA® issuing one or more additional versions of the Draft Report, in its sole discretion, in an effort to resolve their disagreement(s).

If the Candidate notifies ICVA® in writing in response to the Draft Report that it agrees with the contents of elements one through three and the sanctions to be imposed, ICVA® will finalize the Draft Report and issue the Final Report of Ethical Behavior Investigation and Notice of Sanctions (“Final Report”), and the investigation will be closed with no right for the Candidate to appeal. Any sanctions will be imposed against the Candidate as set forth in the Final Report, and the Final Report will be distributed and/or made available to Legitimately Interested Third Parties.

If the Candidate fails to respond to the Draft Report within the allowed time period, the Candidate will be deemed to: (1) agree with ICVA® that the Draft Report is accurate in all respects; and (2) waive any right to appeal the Investigation Findings and Conclusions, including any sanctions imposed by ICVA®. In any such instance of a Candidate’s failure to respond to a Draft Report, the Draft Report will be finalized and the Candidate’s failure to respond to the Draft Report will be noted in the Final Report, and the investigation will be closed with no right for the Candidate to appeal. Any sanctions will be imposed against the Candidate as set forth in the Final Report, and the Final Report will be distributed and/or made available to Legitimately Interested Third Parties.

If the Candidate and ICVA® agree on the contents of elements one through three of the Draft Report but the Candidate nevertheless notifies ICVA® in writing of their objection to the sanctions to be imposed by ICVA® as set forth in the Draft Report, ICVA® will issue a written Notice of Right to Appeal and the scope of the appeal shall be limited to the sanctions to be imposed. If the Candidate follows the directions in the Notice of Right to Appeal, the Candidate’s appeal will be handled as provided in the Appeal Process below.

If, following the expiration of the Draft Report Objection Resolution Period (including, as applicable, any extension granted in ICVA’s sole discretion), the Candidate and ICVA® have not reached agreement regarding the disputed content in elements one through three of the Draft Report, ICVA® will append the Candidate’s written objections as an attachment to the most recent version of the Draft Report, with any responsive comments of ICVA® in its sole discretion, and ICVA® will issue a written Notice of Right to Appeal. If the Candidate follows the directions in the Notice of Right to Appeal, the Candidate’s appeal will be handled as provided in the Appeal Process below.

If the Candidate fails to timely submit an appeal in any of the above instances, the Draft Report will be finalized in a Final Report reflecting the most recent version of the Draft Report, the sanctions will be imposed by ICVA® as set forth in the Final Report and the Final Report will be distributed and/or made available to Legitimately Interested Third Parties.

## APPEAL PROCESS

If a Candidate timely submits a written appeal to ICVA® in accordance with the Notice of Right to Appeal issued by ICVA®, the Candidate may appeal only those aspects of the Investigation Findings and Conclusions set forth in the Draft Report that are clearly identified in the Notice of Right to Appeal. The appeal must be submitted in writing within ten (10) calendar days of the delivery of ICVA®’s Notice of Right to Appeal. All appeals timely submitted will be decided by an Appeal Panel composed of three volunteers from within the ICVA® stakeholder community appointed by ICVA®, including at least one member of the ICVA® Board of Directors. Although a

Candidate pursuing an appeal may have a legal representative assist in the appeals process, all expenses and costs related to such legal representation shall be paid exclusively by the Candidate. ICVA® shall not under any circumstances be liable for the fees or costs associated with Candidate's representation by legal counsel, regardless of the outcome of the appeal.

The scope of the appeal shall be limited to the matters specified in the Notice of Right to Appeal and all facts, evidence, and arguments that the Candidate desires the Appeal Panel to consider must be set forth in the Candidate's written Notice of Appeal. The Notice of Appeal shall be limited to no more than ten (10) double-spaced pages of text in twelve-point font with one-inch margins. The Appeal Panel shall not consider any new evidence or information that was not previously submitted to ICVA® by the Candidate or otherwise collected by ICVA® during the investigation and prior to the issuance of the Draft Report.

Where the scope of the Candidate's appeal includes a disagreement regarding the contents of elements one through three of the Draft Report, the Appeal Panel has the authority on appeal to:

1. Modify any of the following elements of the Draft Report:
  - a. A brief description of the alleged or suspected Ethical Behavior Violation and how it was brought to ICVA®'s attention;
  - b. A summary of the evidence and findings of fact gleaned from the investigation, including the Candidate's response(s) to ICVA®'s Notice of Investigation and investigative request(s) for information;
  - c. The terms of the Candidate Agreement that the Candidate was found to have violated, or a summary of how the Candidate's conduct was an Ethical Behavior Violation; and
2. Alter the sanctions set forth in the Draft Report.

Where the Candidate and ICVA® agreed on the contents of elements one through three of the Draft Report, the scope of the appeal shall be limited to the sanctions to be imposed, and the Appeal Panel may only alter the sanctions set forth in the Draft Report.

Prior to the Appeal Panel's review and consideration of the appeal, ICVA® will provide all relevant documents and evidence from the investigation to the Appeal Panel. The Appeal Panel:

- Will consider only the information contained in the Draft Report and the underlying evidence collected by ICVA® in the investigation, including the information provided by the Candidate during the investigation.
- Will limit their consideration to the scope of the appeal set forth in the ICVA® Notice of Right to Appeal.
- Will convene privately in one or more synchronous in-person or remote virtual meetings to discuss the appeal, deliberate, and reach a decision.
- May seek legal advice and consult with ICVA® legal counsel in the course of deciding an appeal.

Neither the Candidate who submitted the appeal nor their legal representatives may attend the Appeal Panel's deliberations or meetings, and there will be no hearing or taking of testimony or presentation of oral arguments. The decision of the Appeal Panel must be made by the majority of its members. The Appeal Panel will issue a written decision to ICVA® within sixty (60) calendar days of the Candidate's submission of a Notice

of Appeal, including a summary of the factual basis and rationale for the decision. No member of the Appeal Panel will issue any dissent or other written statement contrary to the decision of the Appeal Panel.

Within ten (10) calendar days of ICVA®'s receipt of the Appeal Panel's decision, ICVA® will notify the Candidate in writing of the decision and deliver to the Candidate a Final Report that reflects the decision of the Appeal Panel. Any sanctions will be imposed against the Candidate as set forth in the Final Report, and the Final Report will be distributed and/or made available to Legitimately Interested Third Parties.

The decision of the Appeal Panel shall be final and binding as to all matters related to the appeal and the Candidate shall have no right of further appeal or any other recourse against ICVA® in relation to the investigation and any matters addressed in the Final Report.

## LEGITIMATELY INTERESTED THIRD PARTIES

Legitimately Interested Third Parties include all licensing boards to which the Candidate has applied or may apply for a license, the AAVSB, any veterinary education program where the Candidate is currently enrolled or to which the Candidate has applied, any regulator, government agency, current or prospective employer of the Candidate or educational institution that makes an official written request to ICVA® for information about the Candidate.

Adopted by the ICVA Board of Directors: 2025.11.25

The  
North American Veterinary Licensing Examination®

**NAVLE®**  
**CANDIDATE HANDBOOK**



**International Council for  
Veterinary Assessment**

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